

**QEP Student Advisory Sub-Committee
Minutes
November 24, 2015**

Committee Members Present:

Aaron Holly

Josh Bloodworth

Darshonda Guess

Lorraine Russell

Nicole Fernandez

- Committee member introductions
- Explanation of Student Advisory Committee and why members were chosen to represent the student body in this process
- Explanation of QEP & Accreditation and Reaffirmation process
 - SACSCOC is our regional accreditor
 - 10 year time line - next compliance report due September 2016
 - QEP is due 6 weeks prior to onsite visit
 - Reaffirmation Leadership Structure
 - CofC Reaffirmation Leadership Team
 - Glenn McConnell, Brian McGee, Stephen Osborne, Todd Mc Nerney, Debra Hammond, Divya Bhati, Amy Orr
- Overview of QEP (CR 2.12 and CS 3.3.2)
 - What is a QEP (SACSCOC requirement)
 - Project that enhances student learning or the learning environment (action plan)
 - Reviewed onsite (interviews)
 - Scope: significant to the institution (strategic plan) and a major enhancement to student learning
 - Focused: manageable framework for development and implementation
 - Institutional capacity/commitment (affordability and achievability)
- Charge of the Student Committee

- Provide feedback on the student perspective for curricular and co-curricular elements of the QEP.
- Provide feedback on the assessment plan for the QEP.
- Record minutes of all meetings and file with OIEP.
- Provide monthly updates to the Steering Committee.
- Consult with designated staff liaison and sub-committees, as appropriate.
- Next meeting will be scheduled prior to fall semester finals
- For that meeting committee members were asked to read through the QEP proposal and the College Strategic Plan & Mission